

**SYLVIA LACKMANN**

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To Whom it May Concern,

I completed a Master's of Education degree in Curriculum and Instruction with a focus in Instructional Technology at the University of South Florida in Tampa in 2004. I earned my B.A. in Psychology degree in USF's College of Arts and Sciences in the summer of 2001. I am currently enrolled at the University of South Florida in Sarasota-Manatee completing a BA in IT and have earned an IT Certificate in Web Design and Development.

Furthermore, I have been employed as an automation specialist, creating the infrastructure of an Ecommerce company, and as Web Master/Graphic Designer to help create marketing and promotional materials. I was recently engaged in a volunteer position to be the administrator for a website serving the South Florida area and surrounding islands.

I am exploring new career possibilities, and I understand your company is seeking employees. I would welcome an opportunity to talk to you about that possibility. My salary requirements are negotiable and my resume is enclosed.

Yours sincerely,

Sylvia Lackmann